



POSITION: Outreach Educator (Intern)
JOB TYPE: Contract, Full-Time
DATE: June 2024
REPORTS TO: Executive Director

ABOUT SCIENCE EAST

Science East is a not-for-profit science education organization. We provide quality educational opportunities for K-12 students as well as other educators, families, businesses and community groups. We proudly teach the basics of science and technology in a fun and compelling way. Our Science Centre offers a range of interactive exhibits, engaging workshops, and educational programs designed to spark curiosity, inspire creativity, and encourage hands-on learning.

THE POSITION

Working collaboratively with other staff members, the Outreach Educator (Intern) will ensure the delivery of enjoyable, educational STEM-related activities. This position is targeted at youth ages 18-30 who are seeking to develop skills in the informal education sector.

The intern will participate in formal and informal educational programs at Science East. They will assist with the planning and execution of Science East's outreach activities, aligning with the organization's mission to inspire and inform through hands-on science experiences.

As an Outreach Educator (Intern), you will be based in Fredericton with some travel around the province to present traveling exhibits and facilitate STEM outreach activities. Some of these presentations will take place at public events. The role requires interaction with workshop participants and the public.

The position is temporary and is for 8 weeks, with the possibility of extension depending on the availability of funding. The position encompasses a full-time commitment of 37.5 hours per week. The weekly work schedule will be from Tuesday to Saturday with some evenings and some variability to accommodate specific events.

Additionally, the intern will be required to support other parts of Science East's operations as the need arises.

PRIMARY RESPONSIBILITIES

- Collaborate with staff to plan and facilitate STEM outreach activities at public events, libraries and community groups;
- Set up and keep equipment organized;
- Interact with the public, answer questions and explain science concepts;

- Promote the Science East brand;
- Support other staff members in their tasks;
- Collect data for reporting purposes;
- Participate in regular meetings with the Executive Director and staff to assess and enhance the success of programs; and
- Prioritize the safety and well-being of participants.

QUALIFICATIONS

- Be between the ages of 15-30, as required by the funding body;
- Experienced presenting to diverse groups;
- Demonstrated interest in science education as evidenced by other work experience or post-secondary studies;
- A valid driver's license and willingness to drive are required.
- Previous supervisory experience is an asset; and
- French language capability is an asset.

COMPETENCIES

- Strong interpersonal and customer service skills;
- Ability to effectively communicate complex concepts in an accessible manner;
- Enthusiastic and engaging communication skills, including public speaking;
- Attention to detail, especially in activity preparation and execution;
- Adaptability and ability to prioritize tasks under pressure;
- Reliable and able to work independently;
- Capability to contribute to various aspects of program development and execution;
- Ability to lift up to 30 lbs; and
- Ability to stand for 3 hours.

If your skills and experience match the requirements of this position, please forward your resume and cover letter via email to science@scienceeast.nb.ca.

Science East fosters an inclusive and respectful workplace. We welcome applications from people with disabilities. Applicants may contact the hiring committee at science@scienceeast.nb.ca or 506-457-2340 to request accommodations during the application process.

Applications will be accepted until May 23, 2024 or until a suitable candidate has been hired.

We thank everyone for submitting their resumes; however, only those selected for an interview will be contacted.